

HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE PO9 2AX



Telephone: 023 9244 6019
Website: www.havant.gov.uk

18 July 2023

SUMMONS

Dear Councillor

You are requested to attend the following meeting:

Meeting: Council
Date: Wednesday 26 July 2023
Time: 5.30 pm
Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Steve Jordan
Chief Executive

COUNCIL MEMBERSHIP

Chairman: Councillor Raines (Mayor)

Councillors Rason, Blades, Briggs, Gray, Gray, Coates, Brent, Harris, Patrick, Bowdell, Bowerman, Crellin, Denton, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade (Deputy Mayor) and Weeks

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

AGENDA

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interests

	To receive any declarations of interests from Members.	
3	Confirmation of Previous Minutes	1 - 4
	To confirm the minutes of the last meeting of the Council held on 21 June 2023 as a true record.	
4	New Councillor Introduction	
	The Mayor to give recently elected Councillor Rason an opportunity to introduce herself.	
5	Mayor's Report	5 - 10
	For Council to receive and have opportunity to ask questions on the Mayor's report.	
6	Public Speaking under Standing Orders 27.5 & 28	
	To deal with any public questions or address submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.	
7	Cabinet/Board/Committee Recommendations	
	To consider any recommended minutes from the Cabinet and any of the Boards or Committees.	
1	<u>Overview and Scrutiny Committee on Wednesday, 5th July, 2023</u> Annual Report	
	Council is recommended to note the Overview & Scrutiny's Annual Report.	
	<u>Cabinet on Wednesday, 26th July, 2023,</u> Membership of the Solent Cluster	
	Recommendation to follow.	
8	Health and Safety Policy Statement 2023/24	11 - 22
9	Leader's Report	23 - 30
	For Council to receive and have opportunity to ask questions on the Leader's report.	
10	Cabinet Lead Reports	31 - 64
	For Council to receive and have opportunity to ask questions on the Cabinet Lead's reports.	

11 Questions Under Standing Order 27.4.1

To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.

12 Urgent Questions Under Standing Order 27.4.2

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.

13 Notice of Motions under Standing Order 14.1

65 - 66

To deal with any motions from Councillors received by 12 noon, at least six clear working days before the meeting in accordance with standing order 14.1.

- 1 Establishment of an Honourable Havant Citizen Award and Civic Board
Proposed by Councillor Turner, Seconded by Councillor Coates

14 Acceptance of Minutes

The Council to receive the minutes of Committees held since the last meeting of Council:

- 1 [Audit and Finance Committee on Thursday, 23rd March, 2023](#)
- 2 [Licensing Sub Committee on Monday, 5th June, 2023](#)
- 3 [Cabinet on Wednesday, 7th June, 2023](#)
- 4 [Licensing Committee on Monday, 12th June, 2023](#)
- 5 [Planning Committee on Thursday, 15th June, 2023](#)
- 6 [Overview and Scrutiny Committee on Monday, 19th June, 2023](#)
- 7 [Licensing Committee on Monday, 26th June, 2023](#)
- 8 [Planning Policy Committee on Tuesday, 4th July, 2023](#)
- 9 [Overview and Scrutiny Committee on Wednesday, 5th July, 2023](#)
- 10 [Audit and Finance Committee on Monday, 10th July, 2023](#)
- 11 [Human Resources Committee on Wednesday, 12th July, 2023](#)

PART 2 (Confidential items - closed to the public)

There are none.

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6019

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

In accordance with Standing Order 28, an address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Manager no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

In accordance with Standing Order 27.5, Questions from members of the public will only be permitted where they have been received by the Democratic Services Manager no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

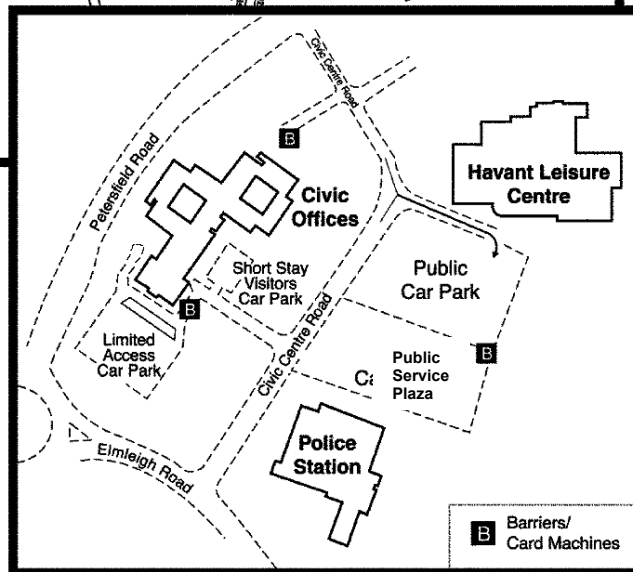
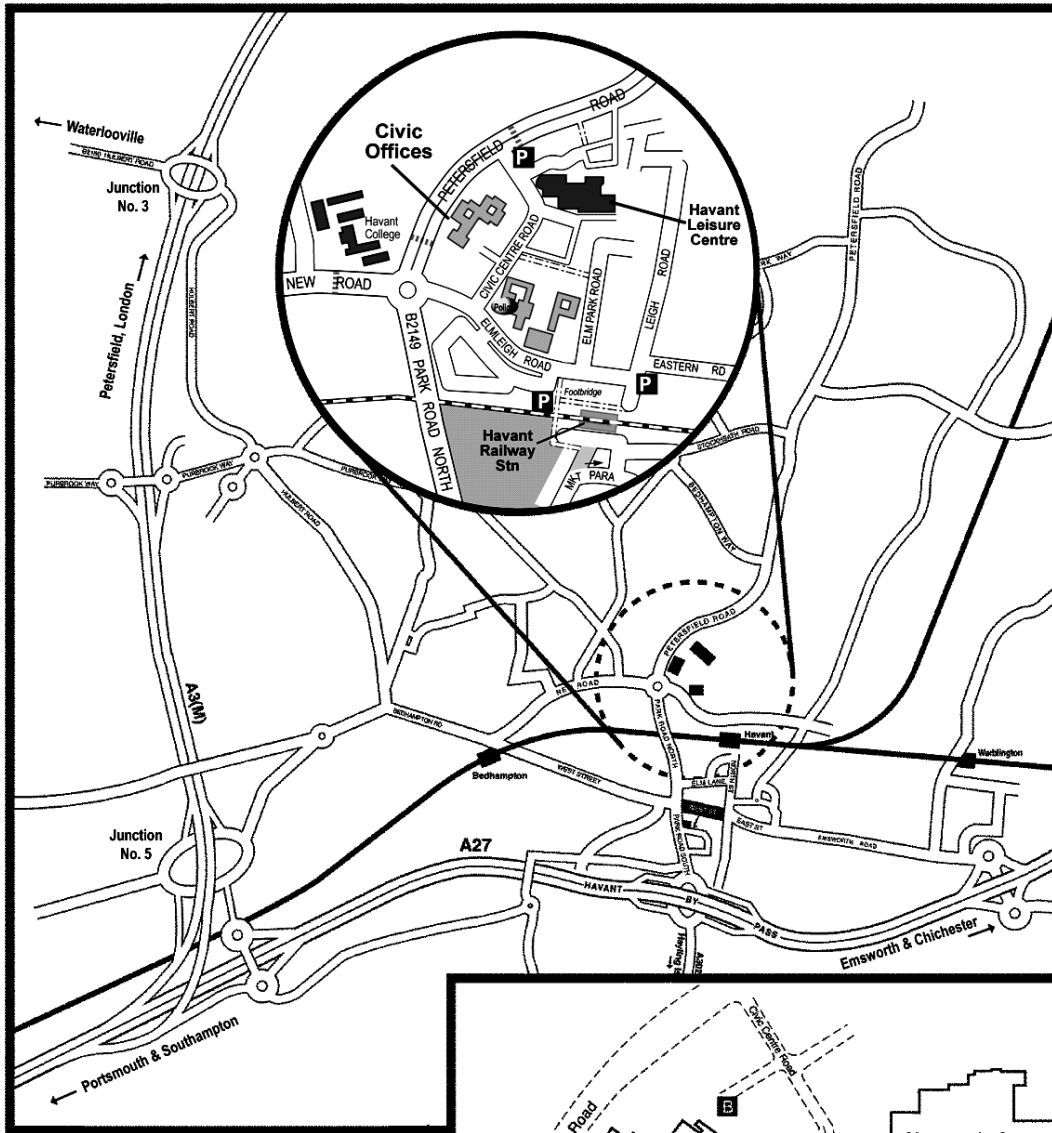
DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.





Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Manager 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

